Provide Responsible Service of Alcohol

If you work, or want to work for licensed premises that hold a general, on-premises, packaged liquor or late night licence you must successfully complete a Responsible Service of Alcohol (RSA) course approved by the Victorian Commission for Gambling and Liquor Regulation (VCGLR).

Prospective employers may require you to have an RSA certificate prior to employing you.

In order to successfully undertake the qualification candidates need to possess English language and literacy competence that will enable them to provide clear information, ask questions, listen to and understand instructions and communicate effectively with others.

**Course includes:**
- Alcohol and the Law
- Employee Responsibilities
- Consumer Responsibilities
- Facts about Alcohol
- Responsible Serving
- Refusal of Service

**Pathways:**
Employment in roles such as, or progress to qualifications:
- Bartender
- Retail liquor sales attendant
- Waiter

**Delivery:**
This course is classroom-based and delivered over one session.

**Assessment:**
Due to meeting the requirements of the Victorian Commission for Gambling and Liquor Regulation (VCGLR), a test is administered at the end of the training. Successful completion is required to be issued with this licence.

**Course fees:**
There are no hidden course costs. No extra resource or amenities fees apply to our courses.

**Cost:** $85.00

**Where:**
1/16 Henry Wilson Drive Rosebud West 3940

**When:**
- 22nd March 5.30 – 9.30pm
- 26th May 10.00 – 3.00pm
- June 10.00 – 3.00pm
- 24th June 10.00 – 3.00pm

**Where:**
Seawinds Community HUB – 11A Allambi Avenue Rosebud West 3940

**When:**
- 5th May 5.30 – 9.30pm
- 29th July 5.30 – 9.30pm

**Where:**
43 Mitchell Street Mornington 3931

**When:**
- 7th March 10.00 – 3.00pm

**Where:**
Hastings Community Hub - 1973 Frankston Flinders Road Hastings 3915

**When:**
- 22nd February 10.00 – 3.00pm
- 11th April 10.00 – 3.00pm
- 24th March 5.30 – 9.30pm
- 24th March 5.30 – 9.30pm
- 4th May 5.30 – 9.30pm

**For further details and enrolments:**
- **Phone:** 5986 4623
- **Email:** admin@advance.vic.edu.au
- **Web:** www.advance.vic.edu.au

Advance has been providing training and employment pathways for over 30 years and is a respected training provider on the Mornington Peninsula.

A member of the Learn Local Mornington Peninsula Network (LLMPN)

TOID: 4016
**For more information**

Telephone **Advance** on 5986 4623 or call in to 1/16 Henry Wilson Drive Rosebud West.

**Why Choose Us**

All of our trainers have ‘real world’ experience and are focused on catering to diverse learner needs and styles.

Our programs have been specifically designed to develop practical skills that can easily be put into action in a workplace setting.

We know you will be confident as well as competent when you complete one of our courses.

Our small class sizes mean that you will get the individual attention and assistance you require as soon as you need it.

Our learning is flexible and can quickly be adapted to suit every requirement.

**Refunds**

Refunds based on deferment or cancellation of a course by **Advance** -

**Advance** reserves the right to defer or cancel a course, change course start dates, or change course curriculum/programs at any time. In the case where **Advance** cancels a course prior to its commencement date all monies paid to **Advance** will be refunded within 10 working days.

Where **Advance** cancels a course before its expected end date, the balance of fees paid for that portion of the course not yet delivered will be refunded within 10 working days.

In the case of a course start date being deferred, and the new date is unacceptable to the student, all monies paid to **Advance** will be refunded within 10 working days of notice of the rescheduling.

Refunds based on student requests -

If a student withdraws, by written notice at any time up until 4 weeks after the scheduled commencement date of the course, **Advance** will refund all fees and charges paid by or on behalf of the student.

If a student withdraws from only part of an enrolment, **Advance** will refund only the portion of the fees applicable to that part of the training.

If a student has paid a fee for tuition that is no longer required because of RPL, **Advance** will refund an amount equal to the difference between the tuition fee paid and the tuition fee payable for the adjusted hours of tuition that are to be undertaken.

**Advance** reserves the right to change or cancel courses and/or change dates, fees and times when necessary.